

Purdue University - Office of the Registrar
Module Courses Fall 2016/Spring 2017 MBA & MS Programs DROP and ADD DATES
August 22-December 17 & January 11-May 7

TO ADD OR MODIFY A COURSE

1 st Mod	2 nd Mod	3 rd Mod	4 th Mod	SIGNATURES REQUIRED
Aug 22-23	Oct 19-21	Jan 9-10	Mar 20-21	(COURSE SPACE AVAILABILITY REQUIRED) Students may add courses via myPurdue.
Aug 24-Sept 1	Oct 22-Nov 1	Jan 11-23	Mar 22-30	Advisor and Instructor signatures required Take completed Form 23 to Office of the Registrar for processing (Hovde 45).
Sept 2-19	Nov 2-18	Jan 24-Feb 8	Mar 31-Apr 13	Advisor, Instructor, and Head of Department signatures required in which the course is listed. Take completed form to Office of the Registrar for processing (Hovde 45)

TO DROP A COURSE

1 st Mod	2 nd Mod	3 rd Mod	4 th Mod	SIGNATURES REQUIRED
Aug 22-25	Oct 19-25	Jan 9-13	Mar 20-23	No signatures (Course not recorded) Students may drop courses via myPurdue.
Aug 26-Sept 1	Oct 26-Nov 1	Jan 17-23	Mar 24- 30	Advisor signature required (Course recorded with a grade of "W") Take completed Form 23 to Office of the Registrar for processing (Hovde 45).
Sept 2-19	Nov 2-18	Jan 24-Feb 8	Mar 31-Apr 13	Advisor and Instructor signatures required (Instructor must indicate "W", "WF", "WN".) Students with a semester classification of 1 or 2 do not need the instructor's signature; grades will be "W". Take completed form to Office of the Registrar for processing (Hovde 45) W/D at this time will not result in any refund.

Refund Percentage of Fees & Tuition Fall 2016 Refund Percentage of Fees & Tuition Spring 2017

1 st 8 Weeks	2 nd 8 Weeks	Percentage	1 st 8 Weeks	2 nd 8 Weeks	Percentage	Module dates
Before Aug 24	Before Oct 21	100	Before Jan 14	Before Mar 10	100	1 st Mod Aug 22- Oct 12
Aug 24-Aug 31	Oct 21-27	80	Jan 14-Jan 17	Mar 10-Mar 13	80	2 nd Mod Oct 19- Dec 17
Sep 1-Sep 7	Oct 28-Nov 3	60	Jan 18-Jan 24	Mar 14-Mar 20	60	3 rd Mod Jan 9- Mar 3
Sep 8-Sep 14	Nov 4-Nov 10	40	Jan 25-Jan 31	Mar 21-Mar 27	40	4 th Mod Mar 20- May 6
After Sep 14	After Nov 10	None	After Jan 31	After Mar 28	None	

- Information on refunds from the University may be found at the following web site: <http://www.purdue.edu/bursar/payments/refunds.html>.
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). To find those dates go to <http://www.purdue.edu/registrar/Calendars/index.html> and look for the Short Course Critical Dates for the appropriate semester.