

Purdue University - Office of the Registrar
Module Courses Fall 2017/Spring 2018 MBA & MS Programs DROP and ADD DATES
August 21-December 16 & January 8-May 5

TO ADD OR MODIFY A COURSE

1 st Mod	2 nd Mod	3 rd Mod	4 th Mod	SIGNATURES REQUIRED
Aug 21-22	Oct 18-20	Jan 8-9	Mar 19-20	(COURSE SPACE AVAILABILITY REQUIRED) Students may add courses via myPurdue.
Aug 23-31	Oct 21-31	Jan 10-22	Mar 21-29	Advisor and Instructor signatures required Take completed Form 23 to Office of the Registrar for processing (Hovde 45).
Sept 1-19	Nov 1-Nov 20	Jan 24-Feb 7	Mar 30-Apr 13	Advisor, Instructor, and Head of Department signatures required in which the course is listed. Take completed form to Office of the Registrar for processing (Hovde 45)

TO DROP A COURSE

1 st Mod	2 nd Mod	3 rd Mod	4 th Mod	SIGNATURES REQUIRED
Aug 21-25	Oct 18-24	Jan 8-12	Mar 19-22	No signatures (Course not recorded) Students may drop courses via myPurdue.
Aug 26-31	Oct 25- 31	Jan 13-22	Mar 23- 29	Advisor signature required (Course recorded with a grade of "W") Take completed Form 23 to Office of the Registrar for processing (Hovde 45).
Sep 1-19	Nov 1-20	Jan 24-Feb 7	Mar 30-Apr 13	Advisor and Instructor signatures required (Instructor must indicate "W", "WF", "WN".) Students with a semester classification of 1 or 2 do not need the instructor's signature; grades will be "W". Take completed form to Office of the Registrar for processing (Hovde 45) W/D at this time will not result in any refund.

Refund Percentage of Fees & Tuition

1 st Mod	2 nd Mod	Percentage	3 rd Mod	4 th Mod	Percentage	Module dates
Before Aug 24	Before Oct 20	100	Before Jan 10	Before Mar 21	100	1st Mod Aug 21- Oct 10 2nd Mod Oct 18- Dec 16 3rd Mod Jan 8- Mar 3 4th Mod Mar 19- May 5
Aug 24-Aug 28	Oct 20-Oct 24	80	Jan 10-Jan 14	Mar 21-Mar 23	80	
Aug 29-Sep 4	Oct 25-Oct 31	60	Jan 15-Jan 21	Mar 23-Mar 27	60	
Sep 5-Sep 11	Nov 1 - Nov 7	40	Jan 22-Jan 28	Mar 28-Apr 3	40	
After Sep 11	After Nov 7	None	After Jan 28	After Apr 3	None	

- Information on refunds from the University may be found at the following web site: <http://www.purdue.edu/bursar/payments/refunds.html>.
- Students withdrawing from ALL course assignments after classes have begun should go to myPurdue, Academic tab, and look for Withdraw Information.
- The revision/refund dates on this calendar apply to courses that exactly fit the time frames listed. Courses offered outside of these time frames have their own deadlines (2-week courses, etc.). To find those dates go to <http://www.purdue.edu/registrar/Calendars/index.html> and look for the Short Course Critical Dates for the appropriate semester.