



Instructions International Masters in Management Application Instructions

Application Fee

You must pay the \$55 nonrefundable application fee by credit card.

Transcripts

Please provide two official transcripts from each institution of higher education attended as a registered student, regardless of the number of courses taken. Please ask each institution to enclose the transcript in the institution's standard business envelope, seal the envelope, and sign across the seal. If you have the transcripts mailed directly to you, DO NOT open the envelope - enclose it with any supplemental application materials you will be mailing to Krannert or to the partner school in your region. Mailing address information for partner schools is found at the bottom of these instructions.

International Students Must Provide:

Transcripts must indicate “grades earned” for all courses taken. Summary of semester totals alone do not meet this requirement. Photocopies of transcripts are not acceptable unless certified (attested) by the issuing institution that they are true copies of the original document.

A bachelor’s degree completed in a University setting, or the equivalent of a four-year U.S. bachelor’s degree, is required. Correspondence courses do not meet this requirement.

If you were educated in a country where your original transcripts or diploma/degree certificate are not in English, you must send both an official, attested transcript AND diploma/degree certificate in the original language AND a certified (attested) English translation of the transcript AND diploma/degree certificate from the issuing institution.

If you have questions about admissions criteria or specific materials required for completing your application, contact Joann Whitford (765) 494-0773 or by email jwhitfor@purdue.edu.

Graduate Management Admission Test (GMAT)

The GMAT is not a blanket requirement for admission. Substantial work experience and/or prior graduate education may allow the GMAT to be waived. The test is recommended for program applicants, and a good score (520 or above) on the test will enhance any applicant's chances for admission. The test may be required of applicants whose other credentials need strengthening. These decisions will be made by the program's admissions office on a case-by-case basis. In addition, a personal interview may be required for some applicants.

You may learn more about the Graduate Management Admission Test (GMAT), which is administered by the Educational Testing Service at this website the [GMAT website](#). If you take the GMAT you will need to have an official institutional copy of your GMAT score report sent from Pearson Vue. The Krannert Executive MBA code for the GMAT is **1RZ-R6-45**.

TOEFL

Degree-seeking applicants whose native language is not English are required to submit the Test of English as a Foreign Language (TOEFL) or International English Language Testing System (IELTS) scores for Purdue University Graduate School admission. Exceptions to this policy can be granted to those who are United States Citizens, Permanent Residents of the United States, or those who have completed a degree in a college or university in the United States within two years of their application. The Graduate School accepts all valid form of TOEFL testing, including those earned through the paper based test, computer-based test, and Internet-based test.

- The minimum paper-based score required for admission is 550
- The Graduate School's minimum computer-based test score required for admission is 213
- The minimum Internet-based test scores required for admission are Writing 18, Speaking 18, Listening 14, Reading 19, and Total 77
- The Graduate School also accepts International English Language Testing Systems (IELTS) scores. An overall band score of 6.5 is required for admission. For more information, visit www.ielts.org.

Note that in addition to required minimum scores for writing, speaking, listening, and reading, the Graduate School also requires a minimum overall score that is higher than the minimums for writing, speaking, listening, and reading combined. Applicants must meet or exceed each of the five minimum scores (listed above) for admission to the Graduate School.

Only official TOEFL scores received directly from Educational Testing Service are acceptable. For further information, visit www.toefl.org. TOEFL scores must be reported to Purdue University's Graduate School or their institution code which is 1631.

Two Recommendations

Your recommendations should come from employers able to render an opinion on the basis of close, current, and sustained observation. We strongly urge that one recommendation be from your direct supervisor. Recommendations from friends, family members, acquaintances and other sources unable to evaluate professional or academic qualifications for study are not acceptable. No more than two recommendations are needed.

We require your recommendation providers to submit the recommendation online. It is important to note that **even though you may click “submit” on your application prior to the completion of your recommendations; your application will not be received by Krannert until all of your recommendations have been submitted.**

The process for submitting your recommendations online is outlined in the following steps:

- Step 1: Applicant registers recommenders in the Krannert AY application
- Step 2: Recommender receives email and logs in
- Step 3: Recommender completes and submits recommendation
- Step 4: Krannert receives recommendation
- Step 5: Applicant and recommender receive confirmation

Throughout this process you and your recommender can track the status of your recommendations. Rather than waiting for a phone call or response through the mail you can have the confidence of automatically knowing whether or not your recommendations have been submitted to the program.

IMM SUPPLEMENTAL MATERIALS

IMM applicants should submit transcripts, two photographs, and a current business card, to the partner school in their region:

IMM Partner Schools

Krannert Executive Education Programs

Purdue University

Ms. Jo Ann Whitford

2020 Rawis Hall, 100 South Grant St.

West Lafayette, IN 47907-2056

USA

Email: keepinfo@mgmt.purdue.edu

TiasNimbas Business School

Ronald Hazelzet

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